

MAST CULTURE CLUB CONSTITUTION

PREAMBLE

We, the members of MAST Culture Club, to fully realize our purpose, do hereby adopt and establish this constitution as the guiding instrument of our Club.

ARTICLE 1

Name

The name of this club shall be MAST Culture Club, hereafter referred to as Culture Club or the Organization.

ARTICLE II

Mission and Philosophy

Section 1. The mission of Culture Club shall be to pave the way for students to learn about different cultures through film, music, dance, art, fashion, and food. Our school is culturally diverse and students can celebrate their heritage and preserve their traditions, while exploring different cultures across the seven continents. Club activities revolve around raising cultural awareness and bettering our understanding of different worldviews.

Section 2. The mission of Culture Club shall be consistent with the mission of MAST Academy.

ARTICLE III

Membership

Section 1. Membership in Culture Club shall be limited to high school and middle school students at MAST Academy.

Section 2. Membership in Culture Club shall not be limited to persons based on their race, color, religion, gender, national origin, age ability, gender expression, gender identity, or sexual orientation.

Section 3. Active membership in Culture Club shall be conferred upon those members who, in addition to the above requirements, have paid the club dues of \$5 in full within one month of the first club meeting.

Section 4. Active membership in Culture Club shall be conferred upon those members who, in addition to the above requirements, attend at least one meeting per month.

ARTICLE IV

Officers and Duties

Section 1. The Officers of Culture Club shall consist of a President, a Vice President, a Secretary, a Treasurer, and a Social Media Manager who shall constitute the Executive Board of the Organization.

Section 2. Additional Officer positions may be created and officers appointed by the Executive Board. These shall include but are not limited to operations officers, web master, and committee chairs.

Section 3. Clubs are required to have a full-time faculty member as their adviser.

Section 4. In May of each academic year, the Executive Board shall call a meeting of the general membership of Culture Club for the purpose of electing new Officers.

Section 5. The meeting date for taking nominations and holding elections, as well as the nomination and election process, shall be well publicized to all members of the Culture Club.

Section 6. The President, Vice President, Secretary and Treasurer of the Organization shall be elected by simple majority vote by the Members present during the election meeting. These Officers may not be appointed.

Section 7. The President will provide the Office of Student Activities the following information for each new or reelected officer: name, officer position, and class year.

Section 8. The President shall call all meetings of the Membership, regular or otherwise, and shall serve as the chairperson of such meetings. In addition, the President shall, with the advice of the Executive Committee, plan and coordinate the events to be sponsored by Culture Club in forthcoming terms; with the Treasurer, if applicable prepare and present an annual budget request to the appropriate funding source, and shall serve as a liaison with the Treasures and Office of Student Servies.

Section 9. The Vice President, in the absence of the President, or should the President prove unable or unwilling to perform the duties described above, shall assume the responsibilities of the President. In addition, the Vice President shall preside overall meetings of the Executive Committee and shall also perform other duties as the President may assign as needed.

Section 10. The Treasurer shall be responsible for maintaining accurate financial records of Culture Club and shall be allowed to request payment on behalf of the Organization. The Treasurer, with the President, shall prepare and present any budget requests to the appropriate funding source. The officers shall insure that all funds are properly kept within the school accounting system.

Section 11. The Secretary shall be responsible for recording accurate minutes of any Meeting, regular or otherwise, of the Membership or the Executive Committee. The Secretary shall also record all votes of the Membership or Executive Committee. The Secretary shall be responsible

for the writing and distribution of a newsletter or other notice to the Membership informing them of any Meeting or other gathering of the Organization, and furthermore shall at all times maintain an accurate and complete list of the Membership of the Organization.

Section 12. The advisor to the Organization must be a full-time staff member of MAST Academy. The Club Adviser shall provide guidance and administrative assistance in the preparation of a program of events to be pursued by the Organization in forthcoming academic year.

Section 13. The Executive Board shall propose a program of events or publication to be sponsored by the Organization in forthcoming fall and spring semesters. Proposed programs shall be presented to the Membership for their approval at a general Meeting of the Members of the Organization. The Executive Board shall encourage Members to recommend programs or publication to be sponsored by the Organization. When appropriate, the Executive Committee shall appoint Members to serve as committee chairs to oversee the various tasks related to the program or publication and to solicit the involvement of other Members of Culture Club.

Section 14. Any Officer of the Organization may resign at any time by delivering a written notice or email of such resignation to the President, or in the case of the resignation of the President, to the Vice President.

Section 15. When an Officer position is vacated, the Executive Board shall hold elections as soon as possible to fill the position by following the Organization's election procedures.

Section 16. If any Officer of the Organization is absent from the MAST Academy due to a leave of absence the Executive Board shall hold elections to fill the position by following the Organization's election procedures.

Section 17. Any Officer of the Organization may be removed from such office by a two-thirds (2/3) affirmative vote of the Members.

Article V

Meetings

Section 1. General Meetings of the Organization shall be held at least twice a month at such time and place to be determined by the President.

Section 2. A Special Meeting of the Membership shall be called upon written request to the President of at least twentyfive percent (25%) of the Members.

Section 3. All Members shall be notified via E-mail of any Meeting and the nature of the business to be transacted there at least one week before such Meeting. No Meeting shall be called with the intent to exclude any one Member or any portion of the Membership.

Section 4. The Executive Committee of the Organization shall meet at least once before any Meeting of the Membership at such time and place to be determined by the President. At such Meetings of the Executive Committee a quorum shall be deemed to be the attendance of any three (3) members of the Executive Committee. The Vice President shall reside over this meeting. The President shall reside over the meeting when the Vice President is unable to attend the meeting.